

## Key Guide: Figma for Mac – Type controls

### Type size

Bigger size in one unit increment	shift & command + >
Smaller size in one unit increment	shift & command + <

### Leading [Line Spacing]

Increase leading in one unit increment	shift & option + >
Reduce leading in one unit increment	shift & option + <

### Tracking/Kerning

Increase kerning in one percent (1%) increment	option + >
Reduce kerning in one percent (1%) increment	option + <

### Font Weight [Normal, Semi-Bold, Bold etc.]

Increase font weight (where possible)	option & command + >
Decrease font weight (where possible)	option & command + <

### Basic Style application

Bold	command + b
Italic	command + i
Underline	command + u
Strikethrough	shift & command + x

### Text alignment

Left align paragraph	option & command + l
Right align paragraph	option & command + r
Centre align paragraph	option & command + t
Full Justify paragraph	option & command + j

### Type enhancements

Convert to numbered list	shift & command + 7
Convert to bulleted list	shift & command + 8
Increase Indentation level	command + ]
Decrease Indentation level	command + [
Create link	command + k

### Special Characters

Insert a Non-breaking space	Glyphs Plugin & 00A0
-----------------------------	----------------------

## Key Guide: Figma for Mac

### File Menu options

Create New Design file	command + n
Open New Window	shift & command + n
Save to Version History	option & command + s
Export to .png	shift & command + e
Close current document	command + w

### Edit Menu options

Paste over Selection	shift & command + v
Paste to Replace	shift & command + r
Copy as PNG	shift & command + c
Copy Properties	option & command + c
Paste Properties	option & command + v

### View Menu options

Fit entire page in window	shift + 1
Fit current selection to window	shift + 2
Hide all Tools and Panels	command + \
Hide/Show Pixel preview	shift & command + p

### Group objects

Group selected objects	command + g
Release from Group state	command + delete

### Selecting objects

Select All objects	command + a		
Inverse current selection	shift & command + a		
Select All Matching Layers	option & command + a		
Select none (deselect all)	Esc		
Select Object within a group	command + click		
Select Child objects	Return	Select next Child	tab
Select Parent object	\	Select previous Child	shift + tab

### Object behaviours

Show/Hide selected object(s)	shift & command + h
Lock selected object(s)	shift & command + l (L)
Activate Auto Layout	shift + a
Create a Component	option & command + k
Wrap in New Section	command + s

## Key Guide: Figma for Mac – Tools | Panels

### Tools

Move	v	Text	t
Frame	f	Line	l (L)
Pen	p	Arrow	shift + l (L)
Pencil	shift + p	Add Comment	c
Rectangle	r	Pick colour	i
Oval	o	Slice	s

### Panel Access

Layers Panel	option + 1
Libraries Panel	option + 2
Team library Panel	option & command + o
Design Panel	option + 8
Prototype Panel	option + 9
Turn on/off Hyphenation	shift & option & command + h

### Interface controls

Hide/Show all Tools and Panels	command + \
Hide/Show Rulers	shift + r
Hide/Show Layout grids	shift + g
Hide/Show Pixel grid	shift + ' (apostrophe)

### Document View modes

Hide/Show Outlines	shift + o
Hide/Show Pixel preview	shift & command + p
Switch between Design and Development mode	shift + d

### Control object order

Send to Back	[	Send Backward	command + [
Bring to Front	]	Send Forward	command + ]

### Align Selected objects

Align to the left	option + a	Align Horiz Centre	option + h
Align to the right	option + d	Align Vert Centre	option + v
Align to the Top	option + w	Distribute Horiz	ctrl & option + h
Align to the Bottom	option + s	Distribute Vert	ctrl & option + v
Tidy up			ctrl & option + t

